



REPUBLIC OF THE PHILIPPINES
PROVINCE OF CAVITE
CITY OF DASMARIÑAS

KOLEHIYO NG LUNGSOD NG DASMARIÑAS
City College of Dasmariñas



OFFICE OF THE VICE PRESIDENT FOR REGAL FORMATION AND MISSION, RESEARCH AND EXTERNAL AFFAIRS

INTELLECTUAL PROPERTY DISCLOSURE FORM

Disclosure Control No.:

Name of Educational Institution : **KOLEHIYO NG LUNGSOD NG DASMARIÑAS**
Institute Name : _____
Program : _____
Date of Submission : _____

PART I. GENERAL INFORMATION

1. **Title of the Invention/Project/Thesis/Capstone/Research** *(should be concise and descriptive)*

2. **Inventors/Creators/Authors (Student-Researcher/s)**

Student ID	Student Name	Contact No. & email	Contribution to the Study <i>(Please refer to the list)</i>

3. **Supervising Faculty-Researcher**

Employee ID	Faculty-Researcher Name	Contact No. & email	Contribution /Guidance to the Study <i>(Please refer to the list)</i>



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PART II. DESCRIPTION OF THE INVENTION/ TECHNOLOGY

1. **Nature of the Work/ Invention:** *[Describe what it is – e.g., software, device, process, written work, design, etc.]*

2. **Detailed Description:** *[Provide a clear and comprehensive description of the intellectual property. Include its key features, functionality, and how it works. Use diagrams, sketches, or supplementary materials if necessary, and indicate their attachment.]*

3. **Purpose and Objectives:**

- a.
- b.
- c.
- d.

4. **Novelty and Inventiveness:** *[if applicable] [Explain what is new, unique, and non-obvious about the invention compared to existing technologies or work]*

5. **Potential Applications:** *[Identify the potential uses or applications of the intellectual property]*

PART III. TYPE OF INTELLECTUAL PROPERTY *[Please check all that apply]*

- ☐ Utility Model
- ☐ Industrial Design
- ☐ Trademark *(Attached in this form the mark)*
 - ☐ Goods
 - ☐ Services
- ☐ Copyrightable Work
 - Type of Work
 - ☐ Literary works
 - ☐ Dramatic Works
 - ☐ Choreographic Works
 - ☐ Artistic Works
 - ☐ Computer Programs
 - ☐ DevTools
 - ☐ Databases
 - ☐ Films & A/V Works
 - ☐ Feasibility/Research
- ☐ Patentable Inventions
 - Type of Work
 - ☐ Products
 - ☐ Machines
 - ☐ Processes
 - ☐ Composition of Matter
 - ☐ Improvements
- ☐ Traditional Knowledge
 - Specification:

- ☐ Genetic Resources
 - Specification:



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PART IV. CIRCUMSTANCES OF CREATION AND DEVELOPMENT

- ☐ Created as part of KLD employees' duties and responsibilities
- ☐ Created with significant use of KLD resources
- ☐ Commissioned by KLD
- ☐ Submitted as an academic requirement
- ☐ Created under an externally funded/ sponsored project
- ☐ Others: _____

PART V. DISCLOSURE AND PUBLICATION

- ☐ Has this work/invention been publicly disclosed or published in any form (e.g., presentation, publication, website, conference)?
- If yes, provide details (where, when, what was disclosed): _____

- ☐ Are there any plans for future public disclosure or publication?
- If yes, please provide details (where, when): _____

PART VI. SUPPORTING MATERIALS *[Please check all that apply]*

- ☐ Drawings/ Sketches
- ☐ Diagrams
- ☐ Flowcharts
- ☐ Software Code
- ☐ Prototype
- ☐ Data/ Results
- ☐ Publications/ Presentations
- ☐ Other: _____

PART VII. AI DECLARATION

Please indicate whether Artificial Intelligence (AI) tools or systems were used in the creation, development, or enhancement of the disclosed work or invention. This includes, but is not limited to, generative AI tools (e.g., ChatGPT, DALL-E, Midjourney, GitHub Copilot, etc.).

- ☐ AI was used in the development of this work/invention.
- If checked, please specify:

- Tool(s) used: _____
- Purpose or function in the development process: _____
- Extent of contribution to the output: _____

- ☐ AI was not used in the development of this work/invention.

Note: Disclosure of AI use is essential for transparency, authorship clarity, and intellectual property assessment.



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PART VIII. DECLARATION

I/We hereby declare that the information provided is true. I/We understand that by submitting this disclosure, I/we are initiating the technology transfer process. I/We hereby assign our IP rights to **Kolehiyo ng Lungsod ng Dasmariñas (KLD)** for the purpose of protection and commercialization, in exchange for royalty sharing as defined in the **KLD IP Policy**.

Creator Name & Signature: _____ Date : _____

Creator Name & Signature: _____ Date : _____

Creator Name & Signature: _____ Date : _____

Creator Name & Signature: _____ Date : _____

Creator Name & Signature: _____ Date : _____

Concurred by: _____ Endorsed by: _____

Research Adviser's Name & Signature

Dean of the Institute

Received by:

KENNETH A. AUXILLOS-CUALBAR

Lead, IPTLDP

** Kindly accomplish in two (2) copies and submit this completed form and any supporting materials to the Intellectual Property, Technology Licensing and Data Protection Unit (IPTLDP) of the Kolehiyo ng Lungsod ng Dasmariñas. **



Building the foundation for the
Dasmariñeños

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KLD is an official
member of the
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